

[Specialized Wine & Spirits](#) is a University preferred contract supplier of wine and spirit. In addition to wine and spirits, University staff may purchase wines and spirits for consumption at approved on-campus University events and local dinners. **Alcohol may not be purchased for resale**, except by those University entities holding valid Pennsylvania liquor licenses. Wine/spirits purchases **are NOT exempt from Pennsylvania sales tax**.

For events outside Pennsylvania, the liquor laws of the state where the event is held will govern. In all cases, the alcohol must be used in accordance with the [University Alcohol Policy](#).

Ordering Information

All wines and spirits must be purchased within Pennsylvania at a [Pennsylvania Liquor Control Board](#) (PLCB) wines and spirits store, or by placing a purchase order with Specialized Wine & Spirits. Please create a non-catalog request in BEN Buys for your requirements based on the order form that you complete with Specialized Wine & Spirits. For a complete description of ordering instructions [CLICK HERE](#).

Prior to placing a purchase order with Specialized Wine & Spirits, please contact the sales representative to confirm the availability of your specific selections. Specialized Wine & Spirits offers free assistance with event planning, quantity selecting, and product recommendations. For a nominal fee, Specialized Wine & Spirits will deliver the products to your event on campus, or upon request will coordinate delivery with limited number of University [approved caterers](#).

Small wine or spirits purchases made in person at a [Pennsylvania Liquor Control Board](#) (PLCB) store for **entertaining purposes only** can be purchased using the University issued [Bank of America Travel Card](#) and expensed via CONCUR. The University's MasterCard Purchasing Card is **NOT** to be used for wine or spirit purchases.